



March 31st, 2020 UPDATE 1

From: Kessel Construction, Inc.

To: Valued Customers, subcontractors, suppliers, concerned stakeholders

**RE: Kessel Construction, Inc. Operations
State of Pennsylvania Closure Order related to COVID-19 Spread**

Effective 03/20/20, the State of Pennsylvania has ordered closure of all “non-life-sustaining” businesses throughout the commonwealth. Hence our construction offices will be closed during this temporary closure period. Additionally, it affects our construction activities.

The State of Pennsylvania and/ or the Federal government will inform us as to the date for which our operations may reopen both at our offices and field operations;

- NO VISITORS are being accepted at our offices or on our jobsites
- Accordingly, and effective starting Monday 3/23/20, our entire sales organization, project management, estimating, drafting and accounting staff will be operational, working remotely
- As much as possible we will strive to operate as usual
- Construction crews will be limited in their ability to perform unless the project involves; emergency repairs or the facility is an essential business and requires our services as a “critical services provider”
- Effective Monday 03/30/20 Kessel office staff will be operating with limited hours in general
- Any operations on construction sites will be performed following Kessel COVID-19 Best Practices based on CDC and OSHA guidelines

In order to facilitate this new effort, we ask that all purchase orders, invoices and correspondence be sent electronically during this period.

No job site visits unless expressly given permission with confirmed dates & times. It will be imperative that visitors allowed on site have visit documented.

In the meantime, we will communicate via email and cell phones.

We are hopeful and optimistic that this unprecedented action being taken by our state & federal government is short term and necessary, and that we all can get back to normal operations as quickly as possible.



If you have any questions please feel free to contact any of the Kessel Construction, Inc. team:

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We look forward to serving you and look forward to seeing you all once things have settled down, stay safe, stay healthy.